

Instructions for filling out the Photo Contest entry forms:

1. Start/Fill in Category 1 - Best Portrait of a Man FIRST (if you are entering that category)
2. Type Photographer's Name or Names in the first line; Hit **TAB**;
3. Type the Studio Name– this will repeat on all entry forms; Hit **TAB**;
4. The City / State / Zip – this will repeat on all entry forms; Hit **TAB**;
5. You can complete your signature online or print it out and sign;
6. Fill in date;
7. **TAB** to 2nd column, if you are entering more than one photo in the same category and repeat the process;
8. **Tab to the next category and repeat the process**;
9. **You will have to Manually fill in Photographer's Name or names on each category but the rest will automatically fill in for you**;
10. Continue process until you have filled in all the categories that your studio will be entering;
11. Print the form (you can download and save it as well);
12. Cut all sheets on dashed line (be sure to separate the A portion from the B portion). Then tape just the top edge of each entry forms to the back of your mat. We will number and cut off the bottom half of the form when you turn it in.

The diagram illustrates the layout of the AAPI 2024 Photo Contest Official Entry Form, showing two columns (A and B) and two rows. Each form is divided into sections for Photographer (s), Studio, City/State, and a certification statement. A central 'Validation sticker' is placed between the two columns. Arrows indicate where to cut: 'Cut along the dotted' on the left, 'Cut along the dotted line' on the right, and 'Cut down the middle dotted line' at the bottom.

AAPI 2024 Photo Contest OFFICIAL ENTRY FORM		AAPI 2024 Photo Contest OFFICIAL ENTRY FORM	
Photographer (s)		Photographer (s)	
Studio		Studio	
City/State	1A	City/State	1B
Best Portrait of a Man •Photo must be 8x10 inches •Mats up to 11x14 no wording		Best Portrait of a Man •Photo must be 8x10 inches •Mats up to 11x14 no wording	
I Certify that the studio listed above created this photograph between the dates of January 27, 2023 and January 22, 2024 and that I have obtained any Subject Release(s) required for its publication by AAPI.		I Certify that the studio listed above created this photograph between the dates of January 27, 2023 and January 22, 2024 and that I have obtained any Subject Release(s) required for its publication by AAPI.	
Signature	Date	Signature	Date
AAPI 2024 Photo Contest OFFICIAL ENTRY FORM		AAPI 2024 Photo Contest OFFICIAL ENTRY FORM	
Validation sticker		Validation sticker	
Photographer (s)		Photographer (s)	
Studio		Studio	
City/State	1A	City/State	1B
Best Portrait of a Man •Photo must be 8x10 inches •Mats up to 11x14 no wording		Best Portrait of a Man •Photo must be 8x10 inches •Mats up to 11x14 no wording	
I Certify that the studio listed above created this photograph between the dates of January 27, 2023 and January 22, 2024 and that I have obtained any Subject Release(s) required for its publication by AAPI.		I Certify that the studio listed above created this photograph between the dates of January 27, 2023 and January 22, 2024 and that I have obtained any Subject Release(s) required for its publication by AAPI.	
Signature	Date	Signature	Date

1st Entry for the Category 2nd Entry for the Category

DON'T FORGET - All member studios entering the contest must supply a THUMB/FLASH DRIVE of all images entered. All images on the drive must be the same "color" as the photo entered in the contest. No category is exempt. The association needs these images to promote our organization and your studios. Please make sure that the drive is clearly labeled with the company member's name. The drive will be returned to you before the end of the convention (see example on next page).

Instructions for filling out the Photo Contest entry forms:

- a. **All file names must include:**
 - i. **# Category**
 - ii. **Entry A or B** (you are allowed to enter two images per category with a maximum of 40 total entries, this should match the contest entry form please)
 - iii. **Studio name** (abbreviate, some programs do not handle long file names well)
 - iv. **Year (2024)**
 - v. **Photographer's name**
 - vi. Example: **1_A_DocWenzels_2024_JeffMulvihill.jpg**