



2024 Antique and Amusement Photographers International, Inc. Trade Show
January 23 – 25, 2024
The Orleans Hotel & Casino in Las Vegas, Nevada

Instructions for Exhibitor Registration

1. Enclosed are the Application & Contract and Exhibitor Information, Rules, & Regulations, which are part of the contract, for Exhibit Space at the AAPI 2024 Convention and Trade Show. If you are a returning AAPI exhibitor, in appreciation of your company's continued support, your company qualifies for priority status **if registered by December 30, 2023**. Among those vendors with priority status, AAPI exhibit space is offered on a first come, first served basis.
2. Payment equal to 50% of the **total booth space rental cost** must accompany this Application & Contract. **Payment in full MUST be received no later than January 10, 2024**. If payment in full has not been received on or before January 10, 2024, a late fee and/or forfeiture of the exhibitor's right to utilize exhibit space contracted for may be imposed. In the latter event, said exhibit space may be reclaimed by AAPI and resold.
3. The following items **must be returned to AAPI to be fully registered** for the show:
 - One signed copies of the Application & Contract
 - One copy of the Rules & Regulations initialed at the bottom of each page
 - One copy of the Exhibitor Request Form
4. Send with payment by mail to AAPI, 2870 Highway 20 W., Hampton, Georgia 30228. Postmarks or actual date received by AAPI shall determine each exhibitor's priority as concerns preferences.
5. Note that a Certificate of Insurance or other proof of insurance must be submitted to AAPI **no later than January 10, 2024** (Please review Section 20—Liability Insurance required on page 3 of Rules & Regulations).
6. Information on booth numbers, configurations, and floor plans will be provided to registered exhibitors after **January 10, 2024**. If you have any questions, please contact AAPI at 1-860-578-AAPI (2274) or info@oldtimephotos.org.

Important Dates

December 30, 2023

- ◇ Registration and 50% deposit due for priority status registration and to avoid late fees
- ◇ Deadline to be included in the 2023 Convention & Trade Show.

January 10, 2024

- ◇ Payment in full due to avoid late fees and/or forfeiture of contracted space.
- ◇ Deadline for Certificates of Insurance to be submitted to AAPI.

Setup, Close & Teardown

Setup: **Monday, January 22, 2024 — 10:00 A.M. to 4 P.M.** Close: **Thursday, January 25, 2024 — 3 P.M.** Teardown:
January 25, 2024 — 3 P.M. to 6 P.M.

Please review Section 11, Installation and Dismantling, on page 2 of Rules & Regulation

Exhibit Booth Space Pricing

1 Booth: \$150 plus \$460 (\$610); 2 Booths: \$300 plus \$460 (\$760); 3 Booths: \$450 plus \$460 (\$910)
(each booth includes 1 table & 2 chairs)

Late Fees: 1 Booth: **\$50**; 2 Booths: **\$75**; 3 Booths: **\$100**

Non-AAPI Member Vendors add \$380.00 surcharge to total Exhibit Space Price
(For Service Provider Space Pricing, please contact AAPI Headquarters.)

Additional AAPI Activities

Additional activities for the convention will need to be paid per person and is not included with the exhibitor registration. Additional information may be found in the 2024 Spring or Fall Flash newsletter or online at <http://oldtimephotos.org/aapi-trade-show/>. NOTE: Please contact AAPI Headquarters for pricing for Welcome Breakfast and Backless Ball.

2024 Exhibitor Application & Contract

Company Name: _____ Contact Person: _____

Mailing Address: _____

Contact Phone: _____ Contact Email: _____

Total # Booths requested: _____ Total Cost: \$ _____

Exhibitor Personnel

Trade Show floor Only. This is for two company personnel with each exhibit booth to be on the Trade Show floor only. If any of your personnel would like to participate in the full convention (attend all activities), they can register for the convention below for \$230.00 per each additional person or if they would like to join us for individual meals, they can purchase a meal ticket (contact AAPI Headquarters). All persons registered under your company must be affiliated with your company. This includes owners, employees, and agents of your company and their family members, and representatives for products sold by your company. If personnel are not yet determined, you may furnish AAPI with names at a later date. Please list as "TBD" and include when indicating the total number attending.

Circle additional charge for Full Registration

Exhibitor Personnel: 1. _____ (Additional charge of \$230.00)

2. _____ (Additional charge of \$230.00)

3. _____ (Additional charge of \$230.00)

4. _____ (Additional charge of \$230.00)

Please duplicate form if registering more than 4 attendees

Total number of Personnel: _____ **Total cost: \$** _____

Exhibitor Electrical Order Form

Electric hookup(s) must be ordered, in advance, direct from AAPI. Electrical service is being provided directly to the Trade Show Hall by the Orleans staff and will be arranged on your behalf by AAPI as Show Management. The cost for each power source (one outlet) is **\$105.00** (\$35.00 per day). This is standard 110 volt. Should you require special electrical arrangements (220 volt, etc.), please contact AAPI. **(Please note that each booth contains one table and two chairs. Please contact AAPI if you need other arrangements. An extra table will cost \$60.00 per table.)**

Total number of Electric Outlets _____ **Total cost: \$** _____

BY SUBMITTING one (1) signed copies of this Application & Contract, I, as Exhibitor Company Agent, request space in the 2024 Antique and Amusement Photographers International, Inc. Trade Show to be held at the Orleans Hotel & Casino in Las Vegas, Nevada. Such request is made in accordance with preferences listed above. I, the duly authorized representative and agent of the company listed above, on its behalf, subscribe and agree to abide by all Rules & Regulations governing the AAPI 2024 Trade Show, as shown on the AAPI website, as read, and to any amended Rules & Regulations which shall be considered an Addendum to this Application & Contract. Acceptance of this Application by Antique and Amusement Photographers International, Inc. constitutes an official Contract. By signing below, you acknowledge that you read and understand all rules and regulations listed on the AAPI website under Trade Show.

Signature: _____ **Date:** _____

Payment Information

Check in U.S. dollars for \$ _____ payable to AAPI Charge \$ _____ to my VISA MasterCard Discover

Card Number: _____ **Exp. Date:** ____ / ____ **3-digit code:** _____

Billing Address: _____ **Billing Zip code:** _____

Name on Card: _____ **Signature:** _____

If you have any questions, please contact AAPI at 1-860-578-2274 or info@oldtimephotos.org

2024 EXHIBITOR REQUEST FORM

This form is required to be submitted to AAPI before company will be considered for registration for the 2023 Trade Show.

COMPANY NAME: _____ CONTACT PERSON: _____

CONTACT PHONE: _____ CONTACT E-MAIL: _____

BOOTH SIGNAGE

AAPI will provide, free of charge, a standard 11x17 black and white sign displaying your company name. Please list your preference below.

- We do not require ID sign provided by AAPI at the top back of our booth(s).
- We require standard ID sign provided by AAPI at the top back of our booth.

SPECIAL REQUESTS

Please print or type any special requests including preferred location in exhibit hall, preference of vendors to be adjacent or near to, or separated from, etc. Please note: AAPI cannot guarantee special requests.

PROMOTE YOUR EXHIBIT!

Please supply AAPI with complete company information and a descriptive paragraph on your products or services. Descriptive paragraph should be no more than 75 words. Company information, in whole or in part, and descriptive paragraph may be used in promotion of the trade show, including in the 2024 AAPI Convention & Trade Show printed materials if received by January 10, 2024.

COMPANY NAME: _____ CONTACT NAME: _____

MAILING ADDRESS: _____

CONTACT PHONE: _____ CONTACT E-MAIL: _____

WEBSITE: _____

DESCRIPTION OF PRODUCTS AND SERVICES:

CHECK HERE TO USE LAST YEAR'S DESCRIPTION

Thank you for registering for the 2024 AAPI Trade Show. We look forward to seeing you in Las Vegas!
If you have any questions, please contact AAPI at 1-860-578-AAPI (2274) or info@oldtimephotos.org.